

## Faculty of Engineering Visiting Research Leaders Award Application Form

Please download this form and enter the requested information into the grey shaded boxes, then add an Adobe signatures or print, sign & scan. Terms and instructions for this program can be found on the [Faculty of Engineering Research Awards page](#).

Name of the lead applicant/host (Queen's faculty member):

Email of lead applicant:

Name of the proposed visitor:

Position title of the proposed visitor:

Home institution of the visitor:

Webpage URL of the visitor:

Amount requested: \$

Anticipated start date and duration of visit:

Rough budget breakdown into travel cost, accommodation, meals, and public lecture expenses

How will you provide for a workspace and other resources the visitor may require for the proposed activities during their visit to Queen's Engineering:

Rationale for the visit from the host's perspective:

- Brief summary of the visitor's stature in the field
- Planned activities during the visit (presentations, collaborations, how will the visitor engage/interact with faculty and students?)
- Expected outcomes and benefits for the lead applicant and for Queen's Engineering overall

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Signature of lead applicant

I approve of the proposed visitor and the plan as described above.

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Signature of department head